

# HPAS School Council

## Meeting Minutes

Date: Tuesday, October 17, 2023, 6:30 to 8:00pm

Location: Google Classroom/online

Chairs: Roberta Brown, Joanne Huber

HPAS Admin Rep: Principal Shauna Davidson

HPAS Teacher Reps: Daniel Rodriguez, Betty Orton

Treasurer: Vacant

Secretary: Mahima Madhava

Caregiver Members: John Tummonds, Ivanka Slywynska, Janine Naumann, Maggie Dunlop

In Attendance: Stephanie Pellatt, Anika Sellinger- Chagani

Absent:

### **1. Introductions, Land Acknowledgement, and Acceptance of Minutes, led by Joanne Huber**

The Land Acknowledgment was presented by Joanne Huber

### **2. Admin Report, presented by Principal Shauna Davidson**

- *Memorial for George* - A Memorial Committee has been struck to organize a memorial for honouring him.
  - June Kroma is filling George's position on a temporary basis. The school is trying to find a permanent replacement for George.
- *Alternatives to Pizza Lunch* - Shauna shared a video for Lunchbox
  - Set up a school lunch program for:
    - Similar to Pizza but with other vendors like, Subway, Milk program or a local vendor.
    - Will be managed through SchoolCashOnline so parents will have full control over ordering.

- Food is delivered pre-packaged by class and by student. Parent Council volunteers will support the distribution activity.
- Shauna's suggestion was for the school to test out the initiative, Parent Council will review the outcomes and then decide if they want to run the initiative after November.
- Sandwich options are Veggie or Meat (standard selection but they are nut free/peanut free/vegan option/gluten free options?)
- Cost is unknown? Not sure how much money comes back to school.
- Parents can opt-in or opt-out on a month by month basis

*HPAS Funding Proposal* - Shauna presented the [school and teacher asks](#).

- The School Council Account began the year at \$6,800.
- Additional Tech budget for some Chromebooks but mostly for peripherals.
- Joint HPAS/Annette Expenses \$2000
  - Sports - Combined jerseys with both Annette/HPAS logos on one shirt. \$500
  - Performances - \$1,000
- Prof Picklethorn presentations - 3 sessions \$540 total
- Additional items for the teachers (approx \$900)

### **3. Teacher Report, presented by Shauna and Daniel**

*Class Reps*, Presented by Daniel

- Currently 5 out of 8 classrooms have class representatives. Class representatives should attend School Council meeting to ensure communication between classrooms and councils are seamless.
  - 3 classes without representatives include: Kelly, Eva and Danielle's 7-8.

### **4. Budget Report, presented by Joanne Huber**

Link to the 2023/24 School Council Budget:

[https://docs.google.com/spreadsheets/d/1ECrepAdodriKEwqDleJBq9N1j\\_7bzOaxrKtvhWGxi8Q/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1ECrepAdodriKEwqDleJBq9N1j_7bzOaxrKtvhWGxi8Q/edit?usp=sharing)

Reviewed the budget, highlighting fundraisers/expenses/grants. Overall the budget is set for ~\$16,275 in costs to cover our community events, special events, technical/administrative expenses.

- Fundraising will include:
  - Large Fundraisers - Envelope Fundraiser (\$3,000), Pizza lunches (\$4,500)
  - Soft Fundraisers - FlipGive, tland initiatives like Meal In A Jar, Plantables, etc...
- Expenses for Events would include the following:
  - Big Chill - Costs are relatively low,
    - Suggestion to add in a raffle for fundraising.
  - Movie Night - New Event (Pizza/Movie Night)
  - Yearbook: Request to have a budget for yearbook to cover the camera rental for children who will participate in Yearbook Club.
- Administrative Expenses:
  - Increase in banking costs (\$15/mo./fee)

MOTION to Pass the 2023/2024 HPAS Parent Council Budget

- Moved by Joanne Huber, Seconded by John Tummonds
  - No abstentions, No objections
  - **Motion carried**

Motion to Elect Janine Naumann as a Treasurer

- Moved by Joanne Huber, Seconded by Maggie Dunlop
  - No abstentions, No objections
  - **Motion carried**

**5. Committee Reports , presented by Joanne, Roberta, Ivanka, Stephanie P**

*Fall Festival*

- Generally well received
- Total cost was ~\$770
- \$282 shortfall on Food Truck

*HPAS Reads Picnic*

- Brought about a third of the school out.
- It was successful.

Should events be a combined event? Maybe.

- Good idea to have events on different nights and we should consider parent and staff availability.

*Volunteering*

- Ivanka is updating the volunteer Signup Genius as events/tasks arise.

### *Big Chill -*

- The Big Chill committee is unofficially working already.
  - Venue booked (Feb 9 - 9am to 1230).

### *Minilude*

- Stephanie Pellatt will be the Lead for the Minilude event -
  - Targeting the end of January - Specific date is TBD
  - Council will provide hot chocolate/apple cider.
  - Families bring Xmas lights/trees, etc...
  - We will require additional volunteers for tree moving.
  - Suggestion was made to move the event to the HPAS playground instead of Ravina and to include Annette.
  - Further ideas were shared on how to secure trees if there isn't snow. (do we put them in buckets of sand).
  - All elements must meet TDSB safety guidelines

### *Movie Night*

- Searching for a parent to lead for movie night.
  - Suggest having a Movie Night on November 24 or Dec 1st at 5:30 start. This would be a 'family event' so caregivers and children would attend.
  - School Council can sell pre- packaged candies, pizza.
  - The school has a permit already and they can provide a projector.

## **6. Other Business**

PRO Grant - These grants are geared towards parent learning workshops. What types of workshops could be represented?

- Conquering Math Workshop
- There is a potential for outdoor learning.
- Anxiety related workshops
- Book Club - Related to outdoor education or parenting and then discuss chapters read.

Council agreed we use the Grant 'Conquering Math' workshop.

Open House - This year's HPAS Open House will be held on November 29th.

This is significantly earlier than previous years. It is also the same day as Community Circle.

Meeting was adjourned by Joanne Huber at 8:05 p.m.