

HPAS Parent Council

Meeting Minutes

Date: Tuesday, September 26 2023, 6:30 to 8:00pm

Location: Google Classroom/online

Chairs: Roberta Brown, Joanne Huber

HPAS Admin Rep: Vice Principal Lillian Papel

HPAS Teacher Reps: Alicia Belvedere, Helena Mendes-Guarda

Treasurer: Vacant

Secretary: Natalie Rogansky

Caregiver Members: Ivanka Sochocky (Family Engagement Officer), Sonia Satov, Maggie Dunlop, Mahima Madhava, Janine Naumann, Amy Katz

In Attendance: Daniela Dias, Carley Parekh, Dianne Khuu, Mahima Madhava, Greta de Jesus-Bretschneider, Hadil Dajani, Julia Swaigen, Stephanie Niven

Absent: John Tummonds (regrets), Stephanie Pellatt, Sundas Rasool

1. Introductions, Land Acknowledgement, led by Joanne Huber

The Land Acknowledgment was presented by Joanne Huber

2. Welcoming of New Council Members & Vote for Executive Positions for 2023/2024 School Year by Joanne & Roberta

- New members were introduced :

Ivanka Sochocky

Mahima Madhava

John Tummonds

Roberta Brown

Joanne Huber

Maggie Dunlop

Amy Katz

Janine Naumann

- Next year quorum needs to be 5 in order to hold a meeting
- Voting for Executive Positions :
 - o *Motion to Joanne Huber and Roberta Brown to continue as co-chairs was voted in favor by Mahima, Ivanka, Janine, Sonia, Maggie and Natalie*
 - o *Motion for Mahima Madhava to be Secretary was voted in favor by Ivanka, Janine, Joanne, Roberta, Maggie, Sonia and Natalie*
 - o Role of Treasurer will remain open for now

3 . Admin Report, presented by Vice Principal Lillian Papel

School Report

- Successful X-Movement were sessions held. Feedback is welcome to Shauna and/or Lillian. Students said it was an inclusive and great experience.

Re-Organization

- HPAS will not be reorganizing this year!
- Due to re-organizing at Annette, a classroom became available on the main level near the kindie yard, so Lillian & Rowena's kindergarten classroom will move rooms. Parents should continue to drop off their kids at the side door until further notice.

Council Meetings

- Do the new members want the council meetings to be on the 3rd or 4th Tuesday of every month ? No one had a preference as long as it remains on Tuesdays.

4. Teacher Report, presented by Helena Mendes-Guarda

Theme

A sense of place and belonging ,both personal and collective in our identity and community

- The goal is to foster empathy, cultural awareness and diverse awareness of our communities

Community Circle Dates

- Dates will be on Wednesday November 29, Wednesday February 28 and Wednesday May 29 (**Note: the dates shared at the meeting were different - these are the correct dates*)

Wish List – Coming in October

- Teacher wish list was presented to Shauna. She is to look it over, approve it and then it will be presented at next month's council meeting

5. Budget Report, presented by Joanne Huber

Overview

- Our current bank balance is \$6645.64
- We have commitments (approved last year) of \$4574.56, including X-Movement, HPAS Reads budget, Fall Festival budget, and amounts remaining in Extra Hungry Tummies, Babysitting, Park Play Dates and Indigenous Speakers fees.
- We also have incoming funds from last year totaling \$1169.34
- This leaves us with \$3240.42 in unallocated funds.
- By the end of October we need to have our budget for the 2023/24 school year set up.

Fundraisers: Fresh From the Farm

- We get a large amount of funds from this fundraiser. It can be purchased through the School Cash Online (there is a veggie and an apple bundle).
- Delivery date will be sometime in November where we'll need some volunteers to help hand out the bundles. We do not want to keep any undelivered produce in the school so if you purchase, you must find a way to pick it up

Fundraisers: Pizza Lunch

- Our most popular fundraiser hosted by Panago Pizza
- We have lots of volunteers for pizza hand-outs but no coordinator so it will be a group effort this year
- 1st pizza lunch (October 12) is a conflict as lots of students will be participating at Cross Country. Lillian confirmed after connecting with Annette/Shaina that the 1st pizza lunch will be switched to Friday October 13

Teacher/School Requests

- Since the budget needs to be approved by October 31, it was suggested that the teachers provide council with a general idea (amount wise) of what they will need this year so that we can plan accordingly.

Convening of Budget Committee 23/24

- Request for a Budget Committee (which would be 1-2 meetings) in order to help organize budget
- Volunteers for this were Janine Naumann, Stephanie Niven and Sonia Satov (Co-chairs Roberta Brown and Joanne Huber are ex officio members of the committee)

6. Committee Reports , presented by Joanne Huber

Overview – Council Member’s Role on Committees

- All committees have to have a school council member on it
- Council Member's role: 1) see that minutes are taken, 2) facilitate communication between council/admin and the committee, 3) support the committee lead especially in terms of budget - this is especially crucial in terms of events taking place in January and April since there is no Council meeting the month prior and any new budget allocations must be approved at a meeting, and 4) collect receipts and see that they get to the Treasurer/Co-Chairs.

HPAS Reads

- Author and illustrator Ruth Ohi is coming to present to the JK-Grade 4s
- Students will get Bingo Cards with literacy challenges

- Prizes for those that turn in their bingo cards – requested prizes from Type Books, Maple Staple, Moonbeam Books and Caribou Gifts
- Budget is currently at \$1100 but looking to increase that budget by \$200
- Budget breakdown: \$960.50 - Ruth Ohi author visits, \$150 - Wine and Cheese at Moonbeam Books, \$40 supplies for bookmark making, \$149.50 - Contingency/general event fund (photocopying, if Wine and Cheese prices rise, etc...)

Motion to increase the budget for HPAS Reads to \$1300 was voted in favor by Sonia, Mahima, Roberta, Janine, Maggie, Joanne, Amy and Natalie

- There are 3 reader spots filled for the Pizza and Picnic Readaloud on October 4th
- They need someone to operate the Podcast table – Roberta volunteered
- Pizza distributors needed more help – Stephanie Niven has volunteered

Fall Festival

- 12-3pm on October 15
- We need a poster for this which Sonia has agreed to help out with
- Caterer is Mr Corn so we are waiting for confirmation that there are no corn allergies at our school. We need to guarantee at least \$1200 in sales for their full menu to be served.

Motion to increase budget by another \$1500 (in an unlikely event that people don't buy the food) was voted in favor by Mahima, Roberta, Joanne, Amy, Maggie and Natalie

Volunteering

- There is a lot to volunteer for in the Fall as we have 2 Big Events plus a 3rd sign-up genius setup for ongoing events throughout the year.

7. Other Business

Curriculum Night

- Thursday October 12 6-7pm
- There will be 2 sessions in the classrooms (6-6:30 and 6:30-7), no assembly in the gym this year

- We need 2 people to stand at the table in the foyer that night so if you are able to volunteer, please let us know

Memorial for George

- Lillian: they are connecting with HPAS Teachers to see what would be the best way to do this. We would like a plaque to be displayed in the foyer with some kind words about George
- Also noted that George connected with the intermediate students on the basketball court so also thinking about dedicating the bench in front of the basketball courts to him.

Meeting Adjourned by Joanne Huber